## **HOW TO SCHEDULE A RIDE:**

- 1. Call (334) 222-6891 by 2:00 p.m. at least the day before the desired day of transport. Trips are based on availability.
- 2. Be prepared to give staff the following information:
  - Your Name
  - Your Physical Address and Directions to that Address.
  - Day & Date of requested Transport.
  - Pick-up &/or Drop Off
  - Your Telephone Number.
  - Whether You Have Need of the Wheelchair Lift or Other Special Assistance, like oxygen, **trained**service animal **(must be on a leash)** etc .....(Curb to Curb Pick-up)

There are at times unavoidable variances in schedules, so passengers are asked to be ready for pick up 30 minutes prior to scheduled pick-up time. Passengers should also be prepared for a 30-minute delay in pick-up time. For the convenience and comfort of all passengers, there will be no smoking, eating, or drinking allowed on any vehicle.

Additional Release Forms, which include emergency contact information, will need to be completed on site. In order to complete this from you will need a photo I.D. or Drivers License.